



JUBILANT INGREVIA LIMITED

(CIN:L24299UP2019PLC122657)

Registered Office: Bhartiagram,
Gajraula, District Amroha - 244 223,
Uttar Pradesh, India

E-mail: investors.ingrevia@jubl.com

Website: www.jubilantingrevia.com

Phone : +91-5924-267200

NOTICE

Notice is hereby given that the Second Annual General Meeting of Members of Jubilant Ingrevia Limited will be held on Wednesday, September 22, 2021 at 3:00 P.M. through Video Conferencing ('VC')/Other Audio Visual Means ('OAVM') to transact the following business:

ORDINARY BUSINESS

- To receive, consider and adopt:
 - the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2021 together with the Reports of the Board of Directors and the Auditors thereon; and
 - the Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2021 together with the Report of the Auditors thereon.
- To declare dividend for the Year ended March 31, 2021.
- To appoint a Director in place of Mr. Rajesh Kumar Srivastava [DIN: 02215055] who retires by rotation and, being eligible, offers himself for re-appointment.
- To appoint a Director in place of Mr. Anant Pande [DIN: 08186854] who retires by rotation and, being eligible, offers himself for re-appointment.

SPECIAL BUSINESS

- To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 and other applicable provisions, if any, of the Companies Act, 2013 (the 'Act'), the Companies (Appointment and Qualification of Directors) Rules, 2014 read with Schedule IV to the Act (including any statutory modification or re-enactment thereof for the time being in force), Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Appointment and Remuneration Policy of the Company, Ms. Ameeta Chatterjee [DIN: 03010772] who was appointed as an Additional Director of the Company effective from April 17, 2021 in terms of Section 161(1) of the Act and whose term of office expires at this Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160 of the Act from a member proposing her candidature for

the office of Director, be and is hereby appointed as an Independent Director of the Company for a term upto April 16, 2026 and shall not be liable to retire by rotation.”

- To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT pursuant to the provisions of Sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (the 'Act') and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification or re-enactment thereof for the time being in force) and the Appointment and Remuneration Policy of the Company, Mr. Arjun Shanker Bhartia [DIN: 03019690] who was appointed as an Additional Director of the Company effective from April 17, 2021 in terms of Section 161(1) of the Act and whose term of office expires at this Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160 of the Act from a member proposing his candidature for the office of Director, be and is hereby appointed as a Director of the Company and shall be liable to retire by rotation.”

- To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification or re-enactment thereof for the time being in force), M/s J. K. Kabra & Co., Cost Accountants (Registration Number: 9 with the Institute of Cost Accountants of India) appointed by the Board of Directors of the Company as the Cost Auditors to conduct audit of the cost records of the Company for the Financial Year ending March 31, 2022, be paid remuneration of ₹ 4.75 Lac (Rupees Four Lac Seventy Five Thousand only) in addition to applicable taxes and reimbursement of out of pocket expenses, if any.”

By Order of the Board
For Jubilant Ingrevia Limited

Noida
June 7, 2021

Deepanjali Gulati
Company Secretary

NOTES:

1. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 (the 'Act'), in respect of the Special Business to be transacted at the 2nd Annual General Meeting ('AGM' or the 'Meeting') is annexed.
 2. Brief profile and other information of the Directors proposed to be appointed/ re-appointed is annexed hereto.
 3. Considering the Covid-19 pandemic, the Ministry of Corporate Affairs ('MCA') has, vide its circular dated May 5, 2020 read with circulars dated April 8, 2020, April 13, 2020 and January 13, 2021 (collectively referred to as the 'MCA Circulars') and Securities and Exchange Board of India ('SEBI') vide its circular dated May 12, 2020 read with circular dated January 15, 2021 (collectively referred to as 'SEBI Circulars'), permitted convening the AGM through VC or OAVM, without the physical presence of the members at a common venue. In accordance with the MCA Circulars, provisions of the Act and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the 'SEBI Listing Regulations'), the AGM of the Company is being held through VC / OAVM.
 4. Since this AGM is being held without the physical presence of the Members, the Proxy Form and the Attendance Slip are not annexed to this Notice.
 5. Members attending the AGM through VC / OAVM facility shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
 6. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.
 7. In compliance with the aforesaid MCA Circulars and SEBI Circulars, Notice, inter alia, explaining the manner of attending AGM through VC/ OAVM and electronic voting (e-voting) along with the Annual Report for the Financial Year 2020-21 is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company or Depository Participants or Registrar and Transfer Agents ('RTA') of the Company, M/s Alankit Assignments Limited. Members may note that the Notice and Annual Report 2020-21 will also be available on the Company's website www.jubilantingrevia.com, website of the stock exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com, respectively and on the website of National Securities Depository Limited ('NSDL') at www.evoting.nsdl.com.
 8. Since the AGM will be held through VC/OAVM without the physical presence of Members at a common venue, the route map is not attached.
 9. The Notice of AGM and Annual Report will be sent to those Members / beneficial owners whose name appear in the Register of Members / list of beneficiaries received from the Depositories as on Friday, August 20, 2021.
 10. The dividend, as recommended by the Board of Directors of the Company (₹ 0.35 per equity share of Re. 1 each), if declared at the Meeting, will be paid on or before Wednesday, October 20, 2021 to those members or their mandates:
 - whose names appear on the Company's Register of Members on Friday, August 6, 2021; and
 - whose names appear as Beneficial Owners as at the end of business hours on Friday, August 6, 2021 in the lists of Beneficial Owners furnished by National Securities Depository Limited ('NSDL') and Central Depository Services (India) Limited ('CDSL') in respect of shares held in dematerialised form.
 11. **Payment of Dividend Electronically**

Dividend will be paid, preferably through NECS, wherever such facility is available, under intimation to the members. In case dividend cannot be paid through NECS, it will be paid through dividend warrants/ demand drafts.

In cases where the payments to the members holding shares in dematerialized form are made by dividend warrants, particulars of bank account registered with their Depository Participants will be considered by the Company for printing the same on dividend warrant.

For those members who have not provided NECS details/ bank account details, the Company shall print the registered address of the members on the dividend warrant.
 12. Pursuant to the Finance Act, 2020, dividend income is taxable in the hands of shareholders with effect from April 1, 2020 and the Company is required to deduct tax at source from dividend paid to the shareholders at the prescribed rates. The TDS rate may vary depending on the residential status of the shareholder and the documents submitted to the Company in accordance with the provisions of the Income Tax Act, 1961. It is to be noted that dividend for the FY 2020-21 is subject to declaration by the Members in the AGM. Upon declaration, this dividend will be taxable in the hands of the shareholders in the FY 2021-22 (Assessment Year 2022-23). Accordingly, all the details and declarations are required to be furnished for FY 2021-22 (Assessment Year 2022-23). The rate of TDS for various categories of shareholders along with the required documents are available at the website of the Company at www.jubilantingrevia.com.
- Kindly note that the aforesaid documents, duly executed, could be sent to the Company as under:

- (A) Executed documents can be sent through email at ingrevia.dividend@jubl.com;
- (B) Executed documents (in original) can be sent directly at the Corporate Office of the Company situated at Plot 1A, Sector 16A, Noida-201301.
16. As on Demerger Record date i.e. on February 5, 2021, the Investors Education and Protection Fund ('IEPF') Authority was holding 1,979,743 equity shares of Jubilant Pharmova Limited (the 'Demerged Company'). Accordingly, IEPF Authority was allotted 1,979,743 equity shares of the Company.

The aforesaid executed documents must reach the Company on or before September 15, 2021 in order to enable the Company to determine and deduct appropriate TDS/withholding tax on payment of dividend. It is to be duly noted that the Members sending documents through email are also required to send the executed documents (in original) at its Corporate Office of the Company.

17. The Company has a dedicated E-mail address investors.ingrevia@jubl.com for members to e-mail their queries or lodge complaints, if any. We will endeavor to reply to your queries at the earliest.

The Company's website www.jubilantingrevia.com has a dedicated section on Investors. It also answers your Frequently Asked Questions (FAQs).

13. Bank Mandate

Members who hold shares in physical form are requested to intimate the Company's RTA under the signature of the Sole/ First holder, the following information relating to their bank accounts to enable the Company to pay the dividend electronically:

18. SEBI has mandated that securities of listed companies can be transferred only in dematerialized form effective from April 1, 2019. Members are, therefore, requested to dematerialise their shareholding, if not already done, to avoid inconvenience in future.

- Bank account number;
- Account type, whether savings or current;
- Name of the Bank and complete address of the branch with PIN Code;
- MICR and IFSC Codes; and
- Name of Sole/ First holder.

14. Change of Address or Other Particulars

Members are requested to intimate change, if any, in their address (with PIN Code), E-mail ID, nominations, bank details, mandate instructions, National Electronic Clearing Service ('NECS') mandates, etc. under the signature of the registered holder(s) to:

19. Pursuant to the Composite Scheme of Arrangement, the Company has allotted 2,19,730 equity shares pertaining to 261 members to Jubilant Ingrevia Limited-Unclaimed Suspense Account, that remained unclaimed by the members of Demerged Company. The voting rights on these shares lying in this Account will remain frozen till the rightful owners of such shares claim the shares. Members may approach RTA to get their shares released from this Account.

- The Registrar and Transfer Agent ('RTA') of the Company in respect of shares held in physical form; and
- The Depository Participants in respect of shares held in electronic form.

15. Pursuant to Section 72 of the Act, read with Rule 19(1) of the Companies (Share Capital and Debentures) Rules, 2014, member(s) of the Company may nominate a person in whom the shares held by him/ them shall vest in the event of his/ their unfortunate death. Accordingly, members holding shares in physical form, desirous of availing this facility may submit nomination in Form SH-13 to RTA of the Company. In respect of shares held in dematerialised form, the nomination form may be filed with the concerned Depository Participant.
20. All share and dividend related correspondence may be sent to RTA at the following address:

Alankit Assignments Limited
 (Unit: Jubilant Ingrevia Limited)
 205-208 Anar Kali Complex,
 Jhandewalan Extension,
 New Delhi - 110 055, India
 Phone: +91-11-4254 1234
 E-mail: rta@alankit.com

In all correspondence, please quote your DP ID & Client ID or Folio Number.

21. Your feedback/ comments for further improvement of shareholder services are welcome. You may fill up and submit the Investor Feedback Form online on our website www.jubilantingrevia.com.
22. Relevant documents referred to in the Annual Report including AGM Notice and Explanatory Statement are available electronically for inspection without any fee by the members from the date of circulation of this Notice up to the date of AGM. Members seeking to inspect such documents can send an email to investors.ingrevia@jubl.com.

23. During the AGM, Members may access the scanned copy of (i) Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act; (ii) the Register of Contracts or arrangements in which Directors are interested under Section 189 of the Act and (iii) Certificate that the Stock Option Plan and General Employee Benefits Scheme have been implemented in accordance with the SEBI (Share Based Employee Benefits) Regulations, 2014 (iv) or any other documents as may be required, upon Log-in to NSDL e-voting system at <https://www.evoting.nsdl.com>.

24. INSTRUCTIONS FOR E-VOTING AND JOINING THE AGM ARE AS FOLLOWS:

1. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 and the MCA Circulars, the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited ('NSDL') for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-voting system i.e. facility to cast vote prior to the AGM and also e-voting during the AGM will be provided by NSDL.
2. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at www.jubilantingrevia.com. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the AGM Notice is also available on the website of NSDL (agency for providing the Remote e-voting facility) i.e. www.evoting.nsdl.com.
3. The Members will be allowed to join the AGM through VC/OAVM facility, thirty (30) minutes before the scheduled time of commencement of the AGM and shall be kept open

throughout the proceedings of the AGM. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination, Remuneration and Compensation Committee and Stakeholders Relationship Committee, Auditors, etc. who are allowed to attend the AGM without restriction on account of first come first served basis.

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING GENERAL MEETING ARE AS UNDER:

The remote e-voting period commences at 9:00 a.m. (IST) on Sunday, September 19, 2021 and ends at 5:00 p.m. (IST) on Tuesday, September 21, 2021. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. Wednesday, September 15, 2021, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being Wednesday, September 15, 2021.

How do I vote electronically using NSDL e-voting system?





The way to vote electronically on NSDL e-voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-voting system

A) Login method for e-voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> Existing IDeAS user can visit the e-Services website of NSDL viz. https://eservices.nsd.com either on a Personal Computer or on a mobile. On the e-Services home page click on the “Beneficial Owner” icon under “Login” which is available under “IDeAS” section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-voting services under Value added services. Click on “Access to e-voting” under e-voting services and you will be able to see e-voting page. Click on company name or e-voting service provider i.e. NSDL and you will be re-directed to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsd.com. Select “Register Online for IDeAS Portal” or click at https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp Visit the e-voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsd.com/ either on a Personal Computer or on a mobile. Once the home page of e-voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-voting page. Click on company name or e-voting service provider i.e. NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience. <p style="text-align: center;">NSDL Mobile App is available on</p> <div style="display: flex; justify-content: center; align-items: center; gap: 20px;"> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div> </div> <div style="display: flex; justify-content: center; align-items: center; gap: 20px; margin-top: 10px;"> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div> </div>
Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none"> Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi. After successful login of Easi/Easiest the user will be also able to see the e-voting Menu. The Menu will have links of e-voting service provider i.e. NSDL. Click on NSDL to cast your vote. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration Alternatively, the user can directly access e-voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-voting is in progress.
Individual Shareholders (holding securities in demat mode) login through their depository participants	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-voting facility. Upon logging in, you will be able to see e-voting option. Click on e-voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-voting feature. Click on company name or e-voting service provider i.e. NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting.</p>

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 or 022-23058542-43

B) Login Method for e-voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-voting website?

1. Visit the e-voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-voting system is launched, click on the icon "Login" which is available under 'Shareholder/ Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:

- a) If you are already registered for e-voting, then you can user your existing password to login and cast your vote.

- b) If you are using NSDL e-voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

- c) How to retrieve your 'initial password'?

- (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file.

The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

- (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**

6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

- a) Click on "**Forgot User Details/Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.

- b) **Physical User Reset Password?** (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.

- c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-voting system of NSDL.
7. After entering your password, tick on Agree to “Terms and Conditions” by selecting on the check box.
 8. Now, you will have to click on “Login” button.
 9. After you click on the “Login” button, Home page of e-voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-voting system.

How to cast your vote electronically and join General Meeting on NSDL e-voting system?

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select “EVEN” of company for which you wish to cast your vote during the remote e-voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on “VC/OAVM” link placed under “Join General Meeting”.
3. Now you are ready for e-voting as the voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
5. Upon confirmation, the message “Vote cast successfully” will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter, etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to sanjaygrover7@gmail.com or investors.ingrevia@jubl.com with a copy marked to evoting@nsdl.co.in.

2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “Forgot User Details/Password?” or “Physical User Reset Password?” option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Mr. Amit Vishal, Senior Manager at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAAR (self attested scanned copy of Aadhaar Card) by email to investors.ingrevia@jubl.com or rta@alankit.com.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAAR (self attested scanned copy of Aadhaar Card) to investors.ingrevia@jubl.com or rta@alankit.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. **Login method for e-voting and joining virtual meeting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-voting facility.

THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

1. The procedure for e-voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.

2. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system in the AGM.
3. Members who have voted through Remote e-voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
4. The details of the person who may be contacted for any grievances connected with the facility for e-voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-voting system. Members may access by following the steps mentioned above for **Access to NSDL e-voting system**. After successful login, you can see link of "VC/OAVM link" placed under **"Join General meeting"** menu against company name. You are requested to click on VC/OAVM link placed under Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-voting or have forgotten the User ID and Password may retrieve the same by following the remote e-voting instructions mentioned in the notice to avoid last minute rush.
2. Members are encouraged to join the Meeting through Laptops for better experience.
3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
5. For ease of conduct, the Company is pleased to provide two way video conferencing facility to the Members who would like to express their views/ ask questions at the AGM. The Members may register themselves atleast five (5) days in advance as a speaker by sending their request along with questions from their registered email address mentioning their name, DP ID and Client ID/ folio number, PAN, mobile number at investors.ingrevia@jubl.com. Those members who have registered themselves as a speaker will only be allowed to express their views/ ask questions at the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM. Members who do not

wish to speak during the AGM but have queries regarding financial statements or other matters may send their queries five (5) days before the AGM mentioning their name, DP ID and Client ID/ folio number, PAN, mobile number at investors.ingrevia@jubl.com. These queries will be replied by the Company suitably by email.

6. In case of any queries or grievances relating to e-voting, you may contact Mr. Amit Vishal, Senior Manager, NSDL, Trade World, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai- 400013, India through e-mail at evoting@nsdl.co.in or on Toll Free No.: 18001020990/ 1800224430 or Mr. J.K. Singla, Senior Manager, M/s. Alankit Assignments Limited, 205-208, Anar Kali Complex, Jhandewalan Extension, New Delhi-110 055, India through email at rta@alankit.com or on Telephone No.: 011-42541234.

Other Instructions

1. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes member of the Company after the notice is send through e-mail and holding shares as of the cut-off date i.e. Wednesday, September 15, 2021, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or Issuer/RTA. However, if you are already registered with NSDL for remote e-voting, then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" or "Physical User Reset Password" option available on www.evoting.nsdl.com or call on toll free no. 1800 1020 990 and 1800 22 44 30 . In case of Individual Shareholders holding securities in demat mode who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date i.e. Wednesday, September 15, 2021 may follow steps mentioned in the Notice of the AGM under "Access to NSDL e-voting system".
2. The Board of Directors has appointed Mr. Devesh Kumar Vasisht (CP No. 13700), Partner of M/s Sanjay Grover & Associates, Company Secretaries as 'Scrutinizer' to scrutinize the process of e-voting during the AGM and remote e-voting held before the AGM in a fair and transparent manner.
3. The Scrutinizer shall, immediately after the conclusion of e-voting at the AGM, unblock the votes cast through remote e-voting and e-vote cast during AGM and will make, not later than two working days of conclusion of the AGM, a consolidated Scrutinizer's Report of the total e-votes cast in favour or against, if any, to the Chairman or a person authorised by him in writing, who shall countersign the same and declare the result of the voting forthwith.
4. The results of voting will be declared within two working days from the conclusion of the AGM i.e. on or before Friday, September 24, 2021 and the result declared along

with the report of the Scrutinizer shall be placed on the website of the Company website www.jubilantingrevia.com and on the website of NSDL immediately after declaration of result by the Chairman or a person authorised by him and the results shall also be communicated to the Stock Exchanges.

5. The recorded transcript of the AGM shall be placed on the Company's website www.jubilantingrevia.com in the Investors Section, as soon as possible after conclusion of AGM.
6. Subject to receipt of requisite number of votes, the resolutions shall be deemed to be passed at the 2nd AGM scheduled to be held on Wednesday, September 22, 2021.

ANNEXURE TO NOTICE

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013 IN RESPECT OF ITEM NOS. 5 TO 7

ITEM NO. 5

In terms of the Appointment and Remuneration Policy of the Company and pursuant to the recommendation of the Nomination, Remuneration and Compensation Committee, the Board of Directors has appointed Ms. Ameeta Chatterjee as an Additional Director in the category of Independent Director, effective from April 17, 2021. Pursuant to the provisions of Section 161 of the Companies Act, 2013 (the 'Act'), Ms. Chatterjee holds office upto the date of ensuing Annual General Meeting and is eligible for appointment as a Director of the Company. As per Section 149 of the Act, an Independent Director shall hold office for a term upto five consecutive years on the Board of a company and shall not be liable to retire by rotation.

Notice stipulated under Section 160 of the Act has been received from a member intending to propose the candidature of Ms. Ameeta Chatterjee for appointment as a Director of the Company.

Ms. Ameeta Chatterjee has given her consent to act as Director of the Company. She is not disqualified from being appointed as a Director in terms of Section 164 of the Act. The Company has also received declaration from Ms. Chatterjee that she meets the criteria of independence as stipulated under Section 149(6) of the Act and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the 'Listing Regulations').

The Board considers that continued association of Ms. Ameeta Chatterjee would be of immense benefit to the Company and it is desirable to continue to avail her services as Director of the Company. In the opinion of the Board of Directors, Ms. Chatterjee fulfils the conditions specified in the Act and the Rules made thereunder read with the Listing Regulations for her appointment as Independent Director of the Company and she is independent of the management of the Company.

The terms and conditions of appointment (including remuneration) of Ms. Chatterjee shall be open for inspection electronically without any fee by member from the date of circulation of this Notice up to the date of Annual General Meeting and during the Annual General Meeting. Members who wish to inspect the same can send an email at the email address: investors.ingrevia@jubl.com.

The disclosures prescribed under Regulation 36 of the Listing Regulations read with the provisions of the Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India are provided in **Annexure-A** of the Notice.

Ms. Ameeta Chatterjee, the proposed appointee, may be deemed to be concerned or interested in the resolution. None of the other Directors, Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 5 of the Notice. The Board of Directors recommends the resolution set out at Item No. 5 of the Notice for approval of the members by way of an Ordinary Resolution.

ITEM NO. 6

In terms of the Appointment and Remuneration Policy of the Company and pursuant to the recommendation of the Nomination, Remuneration and Compensation Committee, the Board of Directors has appointed Mr. Arjun Shanker Bhartia as an Additional Director (Non-Executive), effective from April 17, 2021. Pursuant to the provisions of Section 161 of the Companies Act, 2013 (the 'Act'), Mr. Arjun Shanker Bhartia holds office upto the date of ensuing Annual General Meeting and is eligible for appointment as Director of the Company.

Notice stipulated under Section 160 of the Act has been received from a member intending to propose the candidature of Mr. Arjun Shanker Bhartia for appointment as a Director of the Company.

Mr. Arjun Shanker Bhartia has given his consent to act as a Director of the Company. He is not disqualified from being appointed as a Director in terms of Section 164 of the Act. Once appointed, he would be liable to retire by rotation.

The Board considers that continued association of Mr. Arjun Shanker Bhartia would be of immense benefit to the Company and it is desirable to continue to avail his services as Director of the Company.

The disclosures prescribed under Regulation 36 of the Listing Regulations read with the provisions of the Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India are provided in Annexure-A of the Notice.

Mr. Arjun Shanker Bhartia, the proposed appointee and Mr. Hari S. Bhartia, Co-Chairman may be deemed to be concerned or interested in the resolution set out at Item No. 6 of the Notice. Except above, none of the other Directors, Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 6 of the Notice.

The Board of Directors recommends the resolution set out at Item No. 6 of the Notice for approval of the members by way of an Ordinary Resolution.

ITEM NO. 7

The Board of Directors has, at its meeting held on June 7, 2021, on recommendation of the Audit Committee, approved the appointment of M/s J. K. Kabra & Co., Cost Accountants, as the Cost Auditors for conducting audit of the cost records of the Company for the Financial Year ending March 31, 2022, pursuant to the provisions of Section 148 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules,

2014, including any statutory modification or re-enactment thereof for the time being in force.

The appointment has been made at a remuneration of ₹ 4.75 Lac (Rupees Four Lac Seventy Five Thousand only) in addition to applicable taxes and reimbursement of out of pocket expenses, if any.

Pursuant to the above referred provisions, remuneration payable to the Cost Auditors needs to be ratified by the members of the Company. Accordingly, the Board of Directors recommends the resolution at Item No. 7 of the Notice for ratification of remuneration of M/s J. K. Kabra & Co., Cost Auditors for the Financial Year ending March 31, 2022 for approval of the members by way of an Ordinary Resolution.

None of the Directors, Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the resolution.

ANNEXURE-A

Information pursuant to Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with the provisions of the Secretarial Standards on General Meetings issued by the Institute of Company Secretaries of India regarding the Directors proposed to be appointed/re-appointed

1. Mr. Rajesh Kumar Srivastava

Mr. Rajesh Kumar Srivastava, 56 years, joined Jubilant in August 2000 and is associated with Jubilant for more than 2 decades. He holds a Bachelor's degree in Chemical Technology (B.Tech.) from Harcourt Butler Technological University, Kanpur and a Master's degree in Marketing Management from Jamunlal Bajaj Institute of Management Studies, Mumbai University.

Mr. Srivastava is one of the first Directors of the Company, appointed on October 23, 2019 and has been re-designated as CEO and Managing Director effective from February 6, 2021. His tenure of appointment is 5 years ending on February 5, 2026. He is not related to any of the Directors and Key Managerial Personnel.

Mr. Srivastava has over 33 years of experience in Specialty Chemicals industry. Prior to joining Jubilant,

he has worked with Ranbaxy Fine Chemicals, Indofil Chemicals and Shalimar Paints.

As CEO of the Life Science Ingredients business, he has led the business strategies and operations of all business segments of the LSI organization and has been instrumental in bringing culture of growth with continues improvements and value addition keeping compliance and sustainability as the basic key pillars. Mr. Srivastava is actively participating in various industry forums. He is Co-chairman of FICCI Chemicals Committee, Former Chairman (North) & Executive member of Indian Chemical Council (ICC), Member of CII National Committee of Chemicals, Indian Specialty Chemicals Manufacturers Associations (ISCMA), etc.

He holds directorships in the following companies/bodies corporate:

- Jubilant Infrastructure Limited
- Jubilant Biosys Limited
- Jubilant Bhartia Foundation
- Jubilant Therapeutics India Limited
- Jubilant Business Services Limited

Details of his Committee Chairmanship/membership of Indian public companies are given below:

Sr. No.	Name of Company	Name of Committee	Position Held (Chairman/Member)
1	Jubilant Ingrevia Limited	Stakeholders Relationship Committee	Member
		Finance Committee	Member
		Sustainability and CSR Committee	Member
		Listing Compliance Committee	Member
		Risk Management Committee	Member
2	Jubilant Infrastructure Limited	CSR Committee	Chairman
3	Jubilant Biosys Limited	CSR Committee	Chairman
4	Jubilant Therapeutics India Limited	CSR Committee	Member

He holds 11 shares of the Company. During the Financial Year ended March 31, 2021, Mr. Srivastava has attended eleven meetings of Board of Directors of the Company held on May 27, 2020, August 4, 2020, September 30, 2020, November 2, 2020, November 23, 2020, December 3, 2020, January 4, 2021, January 18, 2021, February 3, 2021, February 5, 2021 and February 6, 2021. During the period from February 6, 2021 to March 31, 2021, he was paid remuneration of ₹ 50,85,813. There is no change in the terms and conditions of appointment (including remuneration) of Mr. Srivastava as approved by the members at the Extra-ordinary General Meeting held on February 6, 2021. On re-appointment, Mr. Srivastava shall be liable to retire by rotation.

He is not related to any Director or Key Managerial Personnel of the Company.

2. Mr. Anant Pande

Mr. Anant Pande, 58 years, is B.E. (Hons) Chemical & M.Sc. (Hons) Chemistry. He has over 35 years of experience. In the past, he has worked with the Aditya Birla Group, Indo Greenfuel Private Limited, Continental Carbon India Limited and Atul Limited.

Details of his Committee Chairmanship/membership of Indian public companies are given below:

Sr. No.	Name of Company	Name of Committee	Position Held (Chairman/Member)
1	Jubilant Ingrevia Limited	Listing Compliance Committee	Member
2	Jubilant Biosys Limited	CSR Committee	Member
3	Jubilant Generics Limited	Nomination and Remuneration Committee	Member
		CSR Committee	Member
		Audit Committee	Member
		Finance Committee	Member
		Allotment Committee	Member

He does not hold any share of the Company. During the Financial Year ended March 31, 2021, Mr. Pande has attended eleven meetings of Board of Directors of the Company held on May 27, 2020, August 4, 2020, September 30, 2020, November 2, 2020, November 23, 2020, December 3, 2020, January 4, 2021, January 18, 2021, February 3, 2021, February 5, 2021 and February 6, 2021.

During the period from February 6, 2021 to March 31, 2021, he was paid remuneration of ₹ 32,35,018. There is no change in the terms and conditions of appointment (including remuneration) of Mr. Anant Pande as approved by the members at the Extra-ordinary General Meeting held on February 6, 2021. On re-appointment, Mr. Anant Pande shall be liable to retire by rotation.

He is not related to any Director or Key Managerial Personnel of the Company.

3. Ms. Ameeta Chatterjee

Ms. Ameeta Chatterjee, 48 years, is Bachelors in Commerce from Lady Sriram College for Women, Delhi University and is a management graduate from Indian Institute of Management, Bangalore. Ms. Chatterjee has

He has been instrumental in bringing new technologies, developing and managing projects and developing new business opportunities for the Company.

Mr. Pande is one of the first Directors of the Company, appointed on October 23, 2019 and has been re-designated as Whole-time Director effective from February 6, 2021. Tenure of his appointment is 5 years ending on February 5, 2026. He holds directorships in the following companies/bodies corporate:

Jubilant Infrastructure Limited

Jubilant Generics Limited

Jubilant Biosys Limited

Jubilant Crop Protection Limited

Mr. Pande is Whole-time Director of Jubilant Infrastructure Limited ('JIL'), a wholly-owned subsidiary of the Company. He does not draw any remuneration from JIL.

over 25 years of corporate experience in developing, managing, financing and executing projects for the corporate sector in India and the UK. She worked with ICICI Limited and KPMG. She now works as an advisor to large corporate houses and companies on strategy, fund raising, M&A, finance & accounting through her consulting firm, Espandere Advisors Private Limited. Ms. Chatterjee has founded Ekam Foundation, Mumbai which is a non-government organisation that focuses on health and education for children. She has authored several books.

She was appointed on the Board of the Company as an additional Director in the category of Independent Director effective from April 17, 2021. She does not hold any shares of the Company by herself or for any other person on a beneficial basis. She holds directorships in the following companies/bodies corporate:

- Nippon Life India Asset Management Limited
- JSW Infrastructure Limited
- South West Port Limited
- JSW Jaigarh Port Limited
- MTAR Technologies Limited

- Sterling Transtel Limited
- Upper Crust Builders Private Limited
- Karat Diamond Private Limited
- CMS IT Services Private Limited
- Espandere Advisors Private Limited
- Thukral Industrial Investments Private Limited

Details of her Committee Chairmanship/membership of Indian public companies are given below:

Sr. No.	Name of Company	Name of the Committee	Designation (Chairperson / Member)
1	Nippon Life India Asset Management Limited	Audit Committee	Member
		CSR Committee	Chairperson
		Stakeholder Committee	Chairperson
		Nomination & Remuneration Committee	Member
2	South West Port Limited	Audit Committee	Member
		CSR Committee	Chairperson
		Nomination and Remuneration Committee	Member
3	JSW Infrastructure Limited	Audit Committee	Chairperson
		CSR Committee	Chairperson
		Nomination and Remuneration Committee	Chairperson
		Compensation Committee	Chairperson
4	JSW Jaigarh Port Limited	Audit Committee	Member
		CSR Committee	Member
		Nomination and Remuneration Committee	Member
5	MTAR Technologies Limited	Audit Committee	Member
		Nomination and Remuneration Committee	Chairperson

Ms. Ameeta is not related to any Director or Key Managerial Personnel of the Company. The disclosures with respect to the remuneration last drawn and Board meetings attended are not applicable.

4. Arjun Shanker Bhartia

Mr. Arjun Shanker Bhartia, 34 years, graduated from Brown University, USA in 2008, has around 10 years of industry experience. He worked as an Associate Consultant with Bain & Company during 2008-2010 and as an Analyst in varied industries.

He is on the Board of Jubilant Pharmova Limited and a number of other companies including a Whole-time

Director in Jubilant Consumer Private Limited. Mr. Bhartia is involved in various aspects of the Jubilant Bhartia Group with a focus on the food sector.

He is appointed on the Board of the Company as an additional Director effective from April 17, 2021. He does not hold any shares of the Company by himself or for any other person on a beneficial basis. He holds directorships in the following companies/bodies corporate:

- Jubilant Pharmova Limited
- Jubilant Consumer Private Limited
- Jubilant Brands Private Limited

Details of his Committee Chairperson/membership of Indian public companies are given below:

Sr. No.	Name of Company	Name of Committee	Position Held (Chairperson/ Member)
1	Jubilant Pharmova Limited	Sustainability & CSR Committee	Member
		Finance Committee	Member
		Fund Raising Committee	Member
		Capital Issue Committee	Member

On re-appointment, Mr. Arjun Shanker Bhartia shall be liable to retire by rotation. He is related to Mr. Hari S. Bhartia, Co-Chairman of the Company, being his father. He is not related to any other Director or Key Managerial Personnel of the Company. The disclosures with respect to the remuneration last drawn and Board meetings attended are not applicable.

By Order of the Board
For Jubilant Ingrevia Limited

Noida
June 7, 2021

Deepanjali Gulati
Company Secretary